



**Board of Health  
Town of Southwick**  
454 College Highway, Southwick, MA 01077  
Phone: (413) 569-1212 Fax (413) 569-5284

## **MINUTES August 3, 2023**

OPENING: The regular scheduled meeting of the Board of Health opened at 6:00 p.m.

### **Members in attendance:**

Sue Brzoska - Chairperson  
Dr. Terry Putnam – Member

### **Town Staff:**

Tom Hibert - Health Director  
Meghan Lightcap - Board of Health Administrative Assistant  
Tricia Sedelow – Public Health Nurse

### **Members of Public:**

### **PUBLIC COMMENT**

There was no public comment.

### **MINUTES**

Dr. Putnam made a motion to accept the minutes from July 6, 2023 with edits. Ms. Brzoska seconded the motion. The roll call vote was unanimous in favor to approve.

### **PUBLIC HEALTH NURSES' REPORTS**

Refer to the attached July 2023 nursing reports.

### **DISCUSSION**

Mr. Hibert updated all current permit applications and will print them for the Board members to vote on the changes at the next meeting.

Backup Inspector- Mr. Hibert would like to appoint Crystal Dugay as a back-up Health Inspector. The back-up Inspector would fill in when Mr. Hibert is unable to conduct inspections due to days off or heavy workload. Mr. Hibert will draft a letter for Ms. Brzoska to sign at the next meeting that explains what Ms. Dugay can do in his absence.

Ms. Brzoska made a motion to appoint Crystal Dugay as a backup inspector based on Mr. Hibert's high recommendation. Dr. Putnam seconded the motion. The roll call vote was unanimous in favor to approve.

465 North Loomis Street- Mr. Hibert said that applications were submitted for this property and explained that the system was installed in the 1980's and there are no records on file for this system. The system has a tank, distribution box and 2 seepage pits and started to experience some breakout into the lawn in 2021. The homeowners hired Bruce Cooper to pump the tank, add ventilation to the seepage pits, aeration to the tank and a small trench to the system. No perc test was done and the Health Department was not made aware of this work. Mr. Cooper did not have a Southwick Installer's license and is in violation of both Title 5 and the Southwick Board of Health regulation. The homeowners recently had a Title 5 inspection done and Mr. Hibert was contacted to inspect the site. He stated that the system met failure criteria and explained it to the owners. The owners have had a new septic designed and Mr. Cooper has applied for a conditional license to do the work, at the behest of Mr. Hibert. Mr. Hibert feels it would be fair to the homeowners to allow Mr. Cooper to have a temporary license to fix his mistake.

Ms. Brzoska made a motion to approve the Hauler's and Installer's License application and to allow Cooper Excavating to do one job in town. Dr. Putnam seconded the motion. The roll call vote was unanimous in favor to approve.

PHE Grant - Mr. Hibert said they had a meeting on Tuesday. They are in the process of finalizing all of the funding for this year. They are going to hire a shared Service Coordinator that will be posted once the budget and contract are finalized.

Mr. Hibert asked the Board if they would like to continue meeting once a month. Ms. Brzoska asked him to speak with Mr. Steinhart and Ms. Hill to make sure that is okay.

### **HEALTH DIRECTOR'S REPORT**

#### **Disposal Septic System:**

- Percolation tests were performed at:
  - 85 Granville Road - New Construction
  - 152 Feeding Hills Road - Repair
  - 220 College Highway - New Construction
  - 53 Powdermill Road - Repair
  - 219 Vining Hill Road - Repair
  - 232 Feeding Hills Road - Repair
  - 636 College Highway - Repair
  - 465 North Loomis Street - Repair
  - 7 Reservoir Road – Repair
  - 19 South Loomis Road – Repair
  - 234 Feeding Hills Road -Repair
  - 11 Overlook Lane – Final Inspection

#### **Housing Inspection:**

- 32/48 Lakeview Street – Occupant no longer there
- 160 Point Grove Road – Faulty wiring in an apartment- no violation

#### **Food Service Inspection:**

- The Wick
  - Deano's Concessions

- Vinci Catering
- Moolicious
- Southwick Police
- SNKC Food Vending
- North Elm Butcher Block
- Mackens Sliders
- E. Silver Charcuterie
- The Legion

**Other:**

- Town Beach- Mr. Hibert said the bacteria count has been within acceptable limits.

**MEETINGS**

- PHE Grant Meeting – Already discussed above.
- WMPHA Meeting – Mr. Hibert said they are getting a new sanitation trainer.
- Unanticipated items 48 hours prior to meeting – None

Next Meeting - September 7, 2023 at 6:00 p.m.

**ADJOURNMENT**

Ms. Brzoska made a motion to adjourn the meeting at 7:30 pm. Dr. Putnam seconded the motion. The roll call vote was unanimous in favor.

Respectfully submitted,  
 Meghan Lightcap  
 Administrative Assistant Planning Board/Board of Health

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 Tom Hibert, Health Director

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 Sue Brzoska, Chairperson

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 Dr. Terry Putnam, Member

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 Mikenzie Cain, Vice-Chairperson

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 Date

## PHN Report for August 2023 by Christine Southworth

### Russell

Weekly nurse hours at Town Hall. Bite Lab to Library and Family Fun Day.  
Flu/Covid clinic booked for October 5<sup>th</sup>. HVES presentation booked for October.

Maven cases- Varicella 1, Lyme, 2

### Blandford

Weekly nurse hours at Town Hall. Bite Lab to COA luncheon. Flu/Covid clinic  
booked for October 13<sup>th</sup>.

Maven cases- Covid 2, Cambylobacterosis 1

### Montgomery

Weekly nurse hours at Town Hall. Bite Lab to Library. Music in Montgomery  
sponsored by Library and moved to Town Hall on Thursdays. Will change nurse  
hours to Thursdays for more exposure. Flu/Covid clinic booked for October 19<sup>th</sup>.

Maven cases-none

Went to It Takes a Village to deliver brochures for monthly info bags for families.

Covid tests from Russell delivered to Gateway Regional School.

Monthly Report Tricia Sedelow PHN

Southwick, Granville and Tolland

August 2023

**Southwick –**

Flu clinic @ senior center on Oct 5

Food pantry meetings monthly and 4<sup>th</sup> Wednesday of every month assist with distribution

Monthly blood pressure clinics at Depot Court through the housing authority

Set up monthly blood pressure clinic at Southwick Library starting in October

Tick presentation at the Southwick Library for Aug 29 at 630pm

**Tolland –**

Flu clinic @ public safety complex on Oct 7 10a-2p

Coffee hour with seniors at the public safety complex twice a month and blood pressure clinic monthly

Office space at town hall once a month

Each month I create a list of events and activities at Southwick Senior Center to post on the Tolland website

**Granville –**

Flu clinics @ town hall on Oct 18 & Nov 1 3p-7p

Blood pressure clinics held on alternating Thursdays at Granville library and town hall

Flu clinics set up for Granville

Participating in events and talks with COA group

Each month I create a list of events and activities at Southwick Senior Center to post in the Country Caller via the Town Administrator

Other (for all towns):

MAVEN cases, DPH webinars, MAPHN Meeting monthly, research health information, up to date articles, NAACHO website/emails, and programs for towns

August

Southwick

Norovirus (investigation) – 1

Babesiosis (investigation) – 1

Lyme - 2

COVID – 4

Granville

Lyme -1

COVID - 1

Tolland

Babesiosis (investigation) – 1

Lyme - 2